

Workshop Information

Training Date: **April 18-20** Location: **Ottawa** Application Deadline: **March 23, 2012**

Cost: \$850 plus GST – Non-Registered Organizations Payment: Please invoice me upon acceptance.
 \$629 plus GST – Registered Organizations Apply fee to credit card upon acceptance.

Visa Card/MC No.: _____ Expiry Date: ____/____

Cardholder Name: _____ Cardholder Signature: _____

The following **Cancellation Fees** will be applied upon cancellation in accordance with notice as per the following schedule:

- 4 or more weeks → Full refund
- 15 working days → 80% refund
- 10 working days → 50% refund
- Less than 10 working days → 0% refund

Personal Information

Name : _____

Address: _____

Street Address *Unit #*

City *Province* *Postal Code*

Telephone: () _____ Fax: () _____

E-mail: _____ Employer: _____

Special Dietary Needs or other relevant information: _____

Background Information, Prerequisites and Required Documentation

1. List the completed dates for the HIGH FIVE[®] Principles of Healthy Child Development (PHCD) and QUEST 2 Trainings.

Course	Date	Location
PHCD		
QUEST 2		

2. List at least 3 References whom may be contacted by HIGH FIVE[®].

Name	Position	Address	Telephone
A.			
B.			
C.			

3. Please attach answers to the following questions to your application.

- a) Have you ever been disciplined or investigated for child related incidents? If so, please describe the details and outcomes.
- b) Why do you wish to become a HIGH FIVE[®] Trainer?
- c) Why do you believe you are an ideal candidate to become a HIGH FIVE[®] Trainer? Please consider:
 - Facilitation experience
 - Education
 - Experience in the recreation and sport sector
 - Child-centred philosophy
 - Personal attributes that will enable you to be an exceptional Trainer

Consent for use of Personal Information

By completing this form, you are consenting to the use of your personal information for the purpose of providing you with a login and password to access the HIGH FIVE[®] database and to receive communications from HIGH FIVE[®].

You may withdraw such consent at any time by contacting the HIGH FIVE[®] Privacy Officer who will advise the implications of such withdrawal. **HIGH FIVE[®] does not sell or distribute your personal information to any third party.**

Application Requirements

To register please complete and forward the following at least 4 weeks before the workshop to the address below:

- This Application
- Responses to questions 3. a, b, and c.
- Copy of your Resume

HIGH FIVE[®] Ontario
C/O Parks and Recreation Ontario
302-1 Concorde Gate
Toronto, Ontario M3C 3N6

Tel: 416-426-7286 Fax: 416-426-7371

E-Mail: info@HIGHFIVE.org Website: www.HIGHFIVE.org

HIGH FIVE[®] will review the completed Trainer Application form and requested attachments. Please refer to the HIGH FIVE[®] Trainer Candidate Information Package for details regarding the selection process and criteria.

Terms and Conditions

In consideration of acceptance of my candidacy as a Trainer, I agree as follows:

1. That I have read the HIGH FIVE[®] Trainer Agreement and Policies and Procedures which forms the basis of my agreement, upon acceptance, with Parks and Recreation Ontario.
2. To abide by the HIGH FIVE[®] Trainer Agreement and the HIGH FIVE[®] Policies and Procedures.
3. To endorse the HIGH FIVE[®] quality assurance framework and Commitment to Children Policy.
4. That I have reviewed the Trainer Candidate Information Package.
5. That all information provided to HIGH FIVE[®] is accurate and correct.
6. That Parks and Recreation Ontario reserves the right to revoke my status as a HIGH FIVE[®] Trainer as outlined in the HIGH FIVE[®] Trainer Agreement.
7. That I have sought or obtained, or have had the opportunity to seek and obtain, independent legal advice concerning the matters in the HIGH FIVE[®] Trainer Agreement and Policies and Procedures to execute this agreement knowingly and voluntarily.
8. My acceptance as a HIGH FIVE[®] Trainer and execution of the HIGH FIVE[®] Trainer Agreement is upon signature of the HIGH FIVE[®] Ontario Provincial Coordinator below.

Trainer

Trainer Candidate Name

Trainer Candidate Signature

Date

Trainer Candidacy Application Accepted by Parks and Recreation Ontario

HIGH FIVE[®] Provincial Coordinator

Date